



Application to Vary an Existing Caravan Site Licence

Part One – Applicant Details

Forename(s):Surname:.....

Address:.....

..... Postcode:.....

Tel: Email:.....

I am the: current site licence holder agent of licence holder
 other (please specify)

.....

Part Two – Site Details

Address:.....

..... Postcode:.....

Current Site Licence Number:

Part Three – Variation Request

This application is for (tick all that apply):

- Change of licensed number
- Change of type of units (touring/holiday/residential)
- Change of site boundary line
- Amendment to licence condition(s)
- Other (please specify)

.....

Details of variation request:

.....

.....

.....

Cont. on next page



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Has planning permission been sought for the variation requested? yes no

If yes, please provide:

Application number:

Date obtained:.....

Part Four – Declaration

I declare that I have checked the information given on this application form and to the best of my knowledge and belief it is correct.

Date: Signed:.....

Name (Print):.....

Notes

This application is required to be accompanied by a fee (current charges available to view on the Council’s website). This application will not be considered valid until payment of any fee applicable has been paid in full.

A site plan must accompany this application to show any proposed change to site layout or site provisions.

The existing site licence and conditions must be enclosed with this application to allow for amendment and reissue where a variation is agreed.

Eastleigh Borough Council are committed to your privacy. We will use the information on this form to process & determine your request for a variation. Some details may be shared with other departments within the Council but will be done so only for this purpose and no other. Please refer to our full Privacy Notice at www.eastleigh.gov.uk/privacy