

## Privacy Notice for Body-Worn Video Devices.

This notice sets out how Eastleigh Borough Council (EBC) collects, retains, uses and protects any personal data that is captured by Body Worn Devices (BWV) used by Council Officer's whilst undertaking statutory regulatory duties. Only officers authorised by the Council will use BWV devices.

Eastleigh Borough Council (EBC) is committed to protecting and respecting the privacy of your personal data. As a registered Data Controller (Reg. no. Z7118863) we comply with the General Data Protection Regulations 2018 (GDPR). Our full privacy notice can be found at [www.eastleigh.gov.uk/privacy](http://www.eastleigh.gov.uk/privacy).

### Why do we need your personal information?

Categories of personal data that may be captured on the Body Worn Video (BWV) device includes:	Purpose of capturing/recording visual and/or audio information:
<ul style="list-style-type: none"> <li>• Basic personal data such as name, address, contact details.</li> <li>• Images of people.</li> <li>• Car registration numbers.</li> <li>• Property located inside business or residential premises.</li> <li>• Sensitive data (special category) relating to racial or ethnic origin, political opinions, religious or philosophical beliefs, trade union membership, health, sexual orientation, and criminal offences and convictions to the extent that this data is visible in the footage, still images or audio recorded by the BWV device.</li> </ul>	<ul style="list-style-type: none"> <li>• To protect Council Officers acting in the course of their duties.</li> <li>• To assist officers to undertake statutory regulatory duties linked to an investigation of, or the prevention of, offences.</li> <li>• For criminal and/or civil investigations and proceedings arising out of an incident/event captured.</li> <li>• To assist with dispute resolution and the investigation of complaints.</li> <li>• To support the emergency services whilst undertaking their duties.</li> <li>• To assist staff development training as to best practices.</li> </ul>
Who we may share your data with includes but is not limited to:	<ul style="list-style-type: none"> <li>• Parking Enforcement and Local Area Services</li> <li>• Other Council departments</li> <li>• Internal Audit</li> <li>• The data subject when requested in response to a request under UK GDPR Article 15</li> <li>• Police and other emergency services</li> <li>• Other government departments and agencies specifically involved in public regulatory duties</li> <li>• Housing associations and landlords</li> <li>• Other local authorities</li> <li>• Legal advisors and representatives</li> </ul>
Lawful basis for using your personal data:	Article 6 (1) (c) legal obligation Article 6 (1) (d) Public task
Lawful basis for using your special personal data	Article 9 (2) (f) Legal claims and judicial acts Article 9 (2) (g) Substantial public interest

## Who we might share your information with

Your personal information will be treated as confidential, but it may be shared with other Council services in order to provide services, meet our legal obligations as a Local Authority, ensure our records are accurate and up-to-date and improve the standard of the services we deliver. It may also be shared with external organisations involved in delivering services on our behalf where the Council has a lawful basis to do so. We will only use your information in ways which are permitted by the General Data Protection Regulation and the UK Data Protection law.

- The Council has a duty to protect the public funds it administers and may use the information you have provided or share it with other bodies for the purpose of preventing and detecting fraud. This includes participation in the Cabinet Office [National Fraud Initiative](#).
- We will NOT use your personal data for marketing products or services.

In the course of conducting our business, we may from time to time conduct voluntary surveys to collect information about how our services are performing, what improvements we could make and other information about the demographics and make-up of the borough. Only statistical information is ever shared, used, or analysed from these surveys.

## How long we keep your data

We retain your personal information for as long as necessary to fulfil the purposes we collected it for, including for the purpose of satisfying any legal, accounting or reporting requirements, or to fulfil statutory obligations. Full information regarding retention periods for the different types of data can be found on our website in our [retention and disposal](#) schedule.

## Data Protection Officer

If you wish to ask us anything about data protection, ask for a copy of your data or you have a complaint about how we have used or looked after your data, you can contact our Data Protection Officer at:

Data Protection Officer  
Eastleigh Borough Council  
Eastleigh House  
Upper Market Street  
Eastleigh SO50 9YN  
Email: [DP@eastleigh.gov.uk](mailto:DP@eastleigh.gov.uk)

For more information on Data Protection in general, or if you wish to make a complaint relating to how your personal data has been used, please contact:

The Office of the Information Commissioner  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AX

Website: [www.ico.org.uk](http://www.ico.org.uk)

Email: [casework@ico.org.uk](mailto:casework@ico.org.uk)